

## Mesa Grande Indian Housing Authority

# Maintenance Technician

*Full-Time | Black Canyon Housing Development & Hallyeyaaw Lane Park, Mesa Grande Reservation*

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**Compensation:** \$18.00–20.00/hour, depending on experience

**Hours:** 20 hours per week, part-time, on-site

**Location:** Black Canyon Housing Development & Hallyeyaaw Lane Park, Santa Ysabel, CA

**Reports To:** Robert Dominguez, Maintenance Lead

**Application Deadline:** Open until filled

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### About the Organization

The Mesa Grande Indian Housing Authority (MGIHA) serves the Mesa Grande Band of Mission Indians (MGBOMI), a federally recognized tribe approximately 50 miles northeast of San Diego. MGIHA manages 22 low-income rental units at Black Canyon and is actively restoring Hallyeyaaw Lane Park into a cultural gathering place rooted in MGBOMI heritage.

### About the Role

The Maintenance Technician keeps MGIHA's 22 rental units at Black Canyon safe, functional, and well-maintained. This is a hands-on, physical role that requires someone dependable, resourceful, and comfortable tackling a wide range of repair and upkeep tasks, sometimes on short notice. About half of scheduled hours will cover routine maintenance and landscaping grounds work; the rest will flex based on what the units need that week. We are open to training the right candidate, but some prior maintenance or trades experience is expected.

### Key Responsibilities

#### Property Maintenance: Black Canyon Housing

- Perform routine and emergency repairs on 22 rental units, including plumbing, electrical, drywall, painting, HVAC, and roofing (In the event of an emergency, such as a water leak or electrical outage, work may occasionally be required after hours or on weekends)
- Maintain community grounds and recreational areas through landscaping work
- Maintain office building and garage workspaces
- Collect and dispose of household trash on a weekly schedule
- Manage and perform general upkeep on MGIHA vehicles, including oil changes, filter changes, and tune-ups
- Deliver notices and memos from the housing office to tenants
- Support annual housing inspections and other duties as assigned

### Qualifications

#### Required

- High school diploma or equivalent
- At least 2 years of maintenance, facilities, landscaping, or related hands-on experience
- Ability to perform physical labor including lifting up to 50 lbs, climbing ladders, digging, and working outdoors in variable conditions
- Flexible and available for after-hours or weekend response in the event of a maintenance emergency
- Able to take direction clearly and document work performed in written form
- Valid California driver's license with an insurable driving record and reliable transportation
- Must be 18 years of age or older
- Respect for MGBOMI culture, community, and the land on which this work takes place
- Must pass a background check and drug screening prior to employment

### **Preferred**

- Tribal membership in or community connection to the Mesa Grande Band of Mission Indians or another Indigenous nation
- Electrical, plumbing, and/or construction contractor experience
- Familiarity with HUD housing standards or low-income property maintenance
- Experience working in a tribal community or Native organization

### **How to Apply**

Email a completed application packet to [danielle\\_mgiha@hotmail.com](mailto:danielle_mgiha@hotmail.com) that includes:

- Resume including work history from the past five years, relevant education, and three professional references with contact information, no more than 2 pages long.
- Completed job application
- Completed release of information to conduct a background check
- Copy of applicant's tribal identification card; or if your spouse is a tribal member, a copy of his/her tribal I.D. card (if applicable)

*MGIHA is an equal opportunity employer. We are committed to tribal preference in hiring. MGBOMI tribal members and Indigenous applicants are strongly encouraged to apply. MGIHA is an equal opportunity employer subject to Indian Preference provisions under PL-93-638.*