



MESA GRANDE BAND OF MISSION INDIANS'

EMPLOYMENT OPPORTUNITY

Public Works - Generalist

Job Location: 26000 Mesa Grande Road, Santa Ysabel, California

Department: Tribal Operations

Posted: March 03, 2025 **Closed:** March 31, 2025

Location Name: Mesa Grande Band of Mission Indians - Reservation

Wage: Depends on Experience - Hourly

Positions: 1 - Employee

JOB DESCRIPTION

Title: Public Works - Generalist
Dept/Division: Operations
Status: Full-Time (Monday - Friday) 7:00 AM – 3:30 PM
Supervisor: Tribal Administrator
Benefits: Medical, Dental, Vision Insurance, 401K Retirement Plan, Vacation and Sick Pay.

POSITION SUMMARY:

This is a dual position. Under the supervision of the Tribal Administrator, employees will assist in the maintenance of the Mesa Grande Forest lands to minimize wildfire risk and the Golden Eagle Farm property landscaping. The position requires the ability to perform skilled labor to safely get trees on the ground by felling, as skillfully as possible as directed by management, adhering to safety policy and guidelines.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Provides the skilled physical labor needed for safely accomplishing tasks, duties, and responsibilities in providing tree cutting service to Mesa Grande Reservation for firewood as needed.
- Cut trees using a chainsaw with proper techniques and to the appropriate standards.
- Uses ropes and other rigging equipment to direct trees safely to the ground and avoid hazards.
- Assists co-workers with safely setting up equipment and tools on projects. Unloads tools as needed.
- Ensure the assigned truck is cleaned out at the end of the day of all trash and non-essential materials.
- Cleans, sharpens, inspects, and lubricates tools and equipment in a safe and efficient manner. Ensures all tools assigned are returned to designated area daily.
- Weed whacking to keeps weeds and overgrowth to a minimum.

P.O. Box 270 ~ 26000 Mesa Grande Road, ~ Santa Ysabel, CA 92070 Website: www.mesagrandeband-nsn.gov
Office (760)782-3818 ~ Fax (760) 884-3621

Curtis La Chusa
Chairman

Jesse Morales
Vice-Chairman

Gabriel Kitchen
Councilman

Sergio Gutierrez
Councilman

Matthew La Chappa
Councilman

- Water pastures when needed to keep fields in good condition at the Golden Eagle Farm.
- Operates vehicles and other motor-driven machinery to complete tasks.
- Check and repair fencing at the Gold Eagle Farm.
- Trim trees, shrubs, and bushes on the Gold Eagle Farm property.
- Plant trees, prune, apply fertilizer and herbicides, and control rodents.
- Performs other related duties as directed by supervisor.
- Follows all safety rules and company policies and wears PPE appropriate for the work being conducted. Calls a "stop work" should work or environmental conditions become too dangerous for work. Alerts Leadman of safety hazards for instructions.
- Seeks guidance and direction where needed in the safe performance of responsibilities and duties.
- Reports free time to Leadman or Supervisor and asks for additional assignments.
- Maintains a groomed professional appearance appropriate for the position, and in compliance with Mesa Grande's dress code.
- On occasion may be required to assist team members in other departments.
- Duties as assigned.

KNOWLEDGE, SKILLS, CERTIFICATIONS AND ABILITIES:

- Knowledge of small equipment such as tractors with farming attachments.
- Knowledge chainsaws, mowing, trimming, and pruning.
- Splitters, Stump Grinders, Woodchippers, weed whackers.
- Must be dependable.
- Ability to lift, stand, and work in various weather conditions.

MINIMUM QUALIFICATIONS:

- Must be at least 18 years or older.
- High School graduate or equivalent education (GED) or related fields preferred.
- Have experience with landscaping tools, brush, trees, and general agriculture.
- Must acknowledge and agree to maintain a Drug-Free workplace (including marijuana) as a condition of employment. Must pass pre-employment (including marijuana) and random drug testing during employment.
- Must have a valid California class C driver's license.
- A background check will be required.
- Indian preference will apply. The Mesa Grande Band of Mission Indians will give hiring preference to fully qualified applicants that are Mesa Grande Tribal Members.

OTHER REQUIREMENTS:

All employees are expected to follow the Tribal Employee Handbook of the Mesa Grande Band of Mission Indians and must adhere to any additional applicable addendums.

If you would like to apply, please email Kiara Balcone at: kiara@mesagrandeband-nsn.gov and request an application or call 760.782.3818.